

Camp Policies and Procedures

Half-day camp

- Camp sessions will consist of a small group of campers, with the same campers attending daily.
- Fall, spring, and summer camps will incorporate outdoor activities into our camp plans. Activities that require us to be indoors will be in our Community Room, not accessed by the public and with a separate entrance. Please be sure your child is comfortable spending a portion of their day at camp outdoors for fall, spring, and summer camps.
- In the case of extreme inclement weather, camp will be cancelled, and participants will be refunded for that day.

Daily health check

- Campers with severe allergies to dogs, cats, or small mammals should refrain from enrolling in camp. We are unable to limit a camper's exposure to these allergens in our shelter environment.
- As part of the daily check-in process, a guardian will be required to verify the following:
 - Camper has not experienced any COVID symptoms within the last 14 days.
 - No one in the household is experiencing symptoms.
 - Campers who do not pass this daily health check or exhibit any COVID symptoms will not be able to participate in camp.

Drop-off

- Check-in at drop-off will be done **outside** the Community Room entrance. Please look for signage when you arrive at the shelter. **Guardians must accompany campers to the check-in area.**
- Please do not arrive more than 5-10 minutes early.
- Please ensure that your camper is aware who will be picking them up each day.
- Send your camper in with a refillable water bottle and a small lunch. Refrigeration is not available. We cannot guarantee a peanut-free environment for those with allergies.
- Do not send additional toys/games/belongings or anything of value in with your camper. St. Hubert's is not responsible for any damaged, lost, or stolen belongings.
- Campers should dress in clothes that are appropriate for active, sometimes messy outdoor activities. Closed-toe shoes are required to attend camp. Wear appropriate weather gear as necessary.

- St. Hubert's staff is not responsible for administering any medication to campers. Campers must be able to store and self-administer all of their medications.

Pick-up

- Pick-up will be done outside on the lawn area in front of the Community Room. Please inform staff of any early pickups or absences by emailing education@sthuberts.org the morning of that day.
- In the case of heavy rain during pick-up, we will pick-up from inside the Community Room.

Camper expectations

- While at camp, all campers are expected to treat other participants, staff, volunteers, and animals with respect and compassion. Behavior guidelines will be reviewed at the start of camp. Campers who are unable to follow these guidelines or are disruptive to the program will be asked to leave for the remainder of the program. No refund will be issued.
- For safety, campers must follow directions. All campers are expected to participate in all activities and remain as part of the group. We do not have staff to supervise campers who would rather not join in with the others.
- Camp counselors are available for support but are unable to provide ongoing one on one attention to individual campers.

Sanitizing information

- We have intensive cleaning policies and will continue to follow best practices with scheduled sanitation of door handles, counter and tabletops, restrooms, and floors several times per day.
- Craft supplies that need to be shared among campers will be sanitized between each use.
- Sports or shared games and equipment will be sanitized between uses.
- Hand washing and sanitizing will be incorporated into our camp routine several times per day.

Medical permissions

Permission to receive emergency medical care and participate in shelter activities:
I hereby grant permission for my child to participate in St. Hubert's Animal Welfare Center's Kids' Critter Camp. I hereby grant permission for St. Hubert's staff to take whatever steps may be necessary to obtain emergency care, if warranted. Those steps may include, but are not limited to:

1. Attempt to contact a parent/guardian or the emergency contact person designated on registration form.
2. Attempt to contact the child's physician.
3. If we cannot contact you/your child's physician, we will do any/all of the following:
 - call another physician or an ambulance
 - have the child taken to the hospital emergency room in the company of a staff member.

4. Any expense incurred under #3 above will be borne by the child's family.
5. The organization will not be responsible for anything that may happen as a result of false or insufficient information provided at the time of enrollment. **Campers cannot attend camp unless parents or legal guardians agree to these terms and conditions.**

Photograph permissions

I give St. Hubert's Animal Welfare Center permission to use photographs, video, and/or stories from camp for any or all of the following purposes:

- Stories and photos for the media
- Stories and photos for St. Hubert's Humane News and on St. Hubert's web site (www.sthuberts.org)
- Advertisements for publicity

Cancellation Policy

- A full refund minus a \$25 processing fee will be issued provided the cancellation is given 7 days prior to the start of the session.
- No refunds will be given for late arrivals, early departures or absences.

Donations from our Wish List <https://www.sthuberts.org/wishlist> are always appreciated!

Please feel free to reach out to Humane Educator, Karen Potocek kpotocek@sthuberts.org with questions about camp. Thank you!